

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES MEETING**

January 13, 2025

Beers Board Room & Virtual

4:30 p.m.

Agenda

Call to Order

Pledge of Allegiance

Agenda Changes*

Approval of Minutes*

Exhibit A: December 9, 2024 Board of Trustees Meeting

Linkage with Community

Sue's Turkey Drive

Sue Flaherty, Coordinator

Celebrating Excellence – Fall Athletic Teams

Men's Soccer

Martín Ramirez, Head Coach
Sergio Licon, Lead Assistant
Lucas Cash, Assistant Coach
José Herrera, Goalkeepers Coach
Nicol Walters, Head Athletic Trainer
Erasmus Sanchez-Saldana, Freshman
Dylan Isasi, Sophomore
Jared Licon, Sophomore
Alfredo Jimenez, Freshman
Sebastian Magana, Freshman
Jorge Ibarra, Freshman
Bryan Martinez, Freshman
Daniel Farias, Freshman
Carlos Camacho, Redshirt Sophomore
Alex Martinez, Freshman
Rafael Lucio, Sophomore
Juan Diego Mendoza, Redshirt Sophomore
Eli Juarez, Freshman
Eric Martinez, Sophomore
David Guzman, Freshman

Ethan Rojas, Freshman
Alejandro Morales, Sophomore
Angel Pacheco, Freshman
Orlando Nunez, Freshman
Humberto Cervantes, Freshman
Damon Landaverde, Freshman
Julian Reyes, Sophomore
Alan Castro, Redshirt Freshman
Rudy Silva, Freshman
Kairos Joaquin, Sophomore
Brian Herrera, Freshman
Jonathan Alfaro, Redshirt Sophomore
Caleb Coronel, Freshman
Hector Rivera, Freshman
Lionel Hernandez, Freshman
Reily Sanchez, Freshman
Julio Andrade, Freshman
Eric Hodges, Redshirt Sophomore
Jorge Perez, Redshirt Freshman

Women's Soccer

Alessandro Llamas, Head Coach
Kendra Selle, Assistant Coach

Dani Chang, Assistant Coach
Nicol Walters, Head Athletic Trainer

Samantha Groesbeck, Freshman
Brooklyn Best, Freshman
Alejandra Sanchez, Sophomore
Satori Zimmerman, Sophomore
Myah Giles, Freshman
Arena McDermott, Sophomore
Allie Draper, Freshman
Zoey Forst, Freshman
Natalie Sandoval, Freshman
Ava Suarez, Sophomore
Shelby Geiger, Sophomore
Angelina Keister, Sophomore

Olivia Mendoza, Sophomore
Taryn Demers, Sophomore
Julissa Caceres, Sophomore
Rosie Aguilera, Sophomore
Kendall Laugen, Freshman
Anahi Vargas, Freshman
Kiarra Scheib, Redshirt Sophomore
Ruby Shroll, Sophomore
Madeline Dorendorf, Sophomore
Isabel Anderson, Freshman
Meche Fernandez, Redshirt Sophomore
Joelee Green-Cerrillo, Redshirt Sophomore

Volleyball

Taylor Stewart, Head Coach
Carolyn Smith, Assistant Coach
Nicol Walters, Head Athletic Trainer
Madison Brisco, Freshman
Crystal Brooks, Freshman
Zuri Reeser, Sophomore
Hi'ilei Fuqua, Sophomore
Trinity Mayencourt, Sophomore
Kaylie Christopher, Sophomore

Kennedy Ochoa, Freshman
Camille Collins, Sophomore
Yajaira Meraz, Sophomore
Mia Carman, Sophomore
Aine Kato, Sophomore
Kambree Baker, Redshirt Sophomore
Olivia Willis, Freshman
Samantha Anderson, Freshman
Marissa Duncan, Freshman

Remarks

By Administration

President Rebekah Woods
Legislative Update and Visits
Foundation Director for Corporate Giving & Capital Projects Sarah Murphy

By ASCBC Student Representative Tyler McDonald

Exhibit B: ASCBC Events Calendar

By Faculty Senate Chair Kiera Squires

By AHE Representative Rik Smith

By Board Members

Public Comments

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

Reports

Exhibit C: Cash Reserve Report

Exhibit D: Operating Funds Variance Report

Discussion/Action*

Exhibit E: Draft CBC Faculty Senate Bylaws

Exhibit F: First Reading – Board Policies Executive Limitations EL-5, EL-6, EL-7, EL-8, EL-9, EL-10

Adjournment

***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.

Upcoming Event Date

January 2025

1	New Year's Day Observed, CBC Campus Closed
6	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
8	Kennewick School Board Semi-Annual Retreat Mtg, 5:30pm, 1000 W 4 th Ave, Kennewick
13	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
13	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
14	Trustee Tuesday, Topic: 2025 WA State Legislative Session, 8-9am, Virtual Registration
14	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
14	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
20	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
20	Martin Luther King Jr. Day Observed, CBC Campus Closed
20	TC Diversity & Inclusion Council Food Distribution, 10am-12pm, CBC Pasco Campus
20	MLK Ceremony & Program, 5:30pm, CBC Pasco Campus
22	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
23	Tri-Cities Legislative Day, Capital Building, Olympia
27	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
28	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
28	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
29 – 30	Legislative Visits at Capital Building - Dr. Woods, Trustees and Students in Olympia
30	Legislative Reception, 6pm, Mercato's, 111 Market St NE, Olympia

February 2025

3	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
9-12	ACCT National Legislative Summit, Marriott Marquis, Washington DC
10	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
11	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
11	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
12	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
14	CBC Board of Trustees Meeting, 7:30am, Beers Boardroom, CBC Pasco Campus
17	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
17	President's Day Observed, CBC Campus Closed
24	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
25	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
25	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
26	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
28	CBC Athletic Hall of Fame Dinner & Auction, 5pm, Gjerde Center, CBC Pasco Campus


 CBC Board Meetings

 Community Events

 CBC Events

 Community Board Meetings

 Trustee Pro Development / Conferences

 Holidays

Upcoming Event Date

March 2025

3	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
5 – 9	NWAC Championships, SRC, CBC Pasco Campus
10	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
11	Trustee Tuesday, Topic: TBD, 8-9am, Virtual Meeting
11	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
11	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
12	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
15 - 16	NWAC Championships Elite 8 and Final 4, SRC, CBC Pasco Campus
17	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
21	CBC Board of Trustees Meeting, 7:30am, Beers Boardroom, CBC Pasco Campus
24 - 28	CBC Spring Break
24	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
25	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
25	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
26	CBC Hosts Astronaut Jose Hernandez, 12pm, Gjerde Center, CBC Pasco Campus
26	TC Regional Chamber Annual Mtg & Awards Luncheon, 12 – 1:30pm, Three Rivers Conv.
26	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick

April 2025

7	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
8	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
8	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
8	Trustee Tuesday, Topic: TBD, 8-9am, Virtual Meeting
9	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
11	CBC Board of Trustees Meeting, 7:30am, Beers Boardroom, CBC Pasco Campus
14	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
21	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
22	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
22	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
23	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
28	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco

 CBC Board Meetings

 Community Events

 CBC Events

 Community Board Meetings

 Trustee Pro Development / Conferences


 Holidays

Exhibit A

Columbia Basin College
Board of Trustees Meeting Minutes
December 9, 2024
Hybrid Meeting 4:30 p.m.

Board Members in attendance: Ofelia Rivas de Bredt, Kedrich Jackson (virtual), Kimberly Harper (virtual), Allyson Page (virtual), Holly Siler (virtual)

Board Secretaries: Rebekah Woods - President & Secretary to the Board, Ronda Rodgers - Recording Secretary

In-Person Attendees: Eduardo Rodriguez, Cheryl Holden, Sarah McCalmant, Erin Fishburn, Dan Quock, Royce Cone, Stephanie Hartwig, Tracy Money, Rosario Rodriguez-Erechar, Jamie Duncan, Maeve Bolling, Emily Freeze, Cesar Garcia, Lynsey Griffith, Tyler McDonald, Declan Porter, Conner Simmelink

Virtual Attendees: Brian Dexter, Michael Lee, Kyle Winslow, Kelsey Myers, Melissa McBurney, Kiera Squires, Lane Schumacher, Rod Taylor

The Agenda	The Discussion	Action
Call to Order		Meeting called to order by Trustee Rivas de Bredt at 4:30 p.m.
Pledge of Allegiance	Trustee Rivas de Bredt led the Pledge of Allegiance.	
Agenda Changes	No changes made to the agenda.	Trustee Harper moved and Trustee Page seconded a motion to approve the December 9, 2024 agenda as written. Approved unanimously.
Approval of Minutes	November 15, 2024 Board of Trustees Meeting Minutes Discussion - None	Trustee Harper moved and Trustee Page seconded a motion to approve the November 15, 2024 minutes as written. Approved unanimously.
<u>Celebrating Excellence</u> Associated Students of Columbia Basin College (ASCBC) Rosario Rodriguez-Erechar, Director for Student Activities Jamie Duncan, Assistant Director for Student Activities Maeve Bolling, Student Emily Freeze, Student Cesar Garcia, Student Lynsey Griffith, Student Tyler McDonald, Student Atlanta Moss, Student Declan Porter, Student Conner Simmelink, Student	Rosario Rodriguez-Erechar, Director for Student Activities, introduced ASCBC students and thanked them for all their hard work during the fall quarter. During the week of December 2 – 5, ASCBC coordinated a service project providing students with much needed basic winter essentials, backpacks, school supplies, de-stress activities, blanket, \$50 Winco card, personal hygiene essentials, diapers and baby wipes. More than 390 students were provided with needed items and volunteers working the event heard many difficult and moving student stories. Thank you to all the faculty, staff, CBC Foundation and students who donated items, money or time to make this a very successful student project.	
<u>Remarks</u> By Administration, President	We are now in the preparation phase for the 2025 legislative session . Thank you to Trustees Rivas de Bredt and Jackson for attending the Legislative Luncheon on Friday, December 6. CBC is now represented by legislators in the 8, 14, 15 and 16 th districts. President Woods will make two trips in January to Olympia – one with the Tri-Cities Development Council (Jan 23 – 24) and the second for a WACTC Business meeting and	

<p>By CEO, Foundation</p> <p>By ASCBC</p> <p>By Faculty Senate Chair</p> <p>By AHE Representative</p> <p>By Board Members</p>	<p>visits with legislators (Jan 28 – 30). The focus will be on meeting with legislators who were unable to attend the luncheon at CBC. There will be monthly visits throughout the 2025 legislative session, January 13 through April 27, with President Woods, CBC students, and CBC trustees visiting legislators in their Olympia offices.</p> <p>President Woods attended a virtual WACTC meeting featuring a conversation with Aileen Miller, WA State Education Section Chief for the Attorney General’s Office. Next week the WACTC meeting will feature Martin Valadez, SBCTC Board Chair, and a discussion regarding the search for the next Executive Director of SBCTC.</p> <p>CBC is grateful to our trustees for another year of service to the College through their work on the Board.</p> <p>No Foundation representative present.</p> <p>ASCBC student representative, Cesar Garcia, gave updates on the recent fall activities for students and provided information on upcoming events. The ASCBC Service Project was a huge success this past week providing winter essentials for over 390 students. Other student activities included coloring hours and hot chocolate. Over the next few weeks, ASCBC will be planning for winter and spring quarters.</p> <p>Kiera Squires, Faculty Senate Chair, gave an update on Faculty Senate.</p> <ul style="list-style-type: none"> • At the last Faculty Senate meeting of the fall quarter, faculty expressed their concerns about potential federal administration changes that may affect CBC students. • Voting is open for faculty on the proposed changes to the Faculty Senate Bylaws. Voting ends this evening, December 9. Next steps include review of Bylaw changes by President Woods, and if she concurs with the changes, bring those changes to the CBC Board of Trustees for review and possible approval. • January 17, 2025 is the next Faculty Senate meeting. <p>No AHE representative present.</p> <p><u>Trustee Harper</u> Trustee Harper participated in the Links Chapter STEM event where students had the opportunity to broaden their horizons and consider jobs in STEM.</p> <p><u>Trustee Page</u> Trustee Page attended the United Way Festival of Trees fundraiser (Nov 23).</p> <p><u>Trustee Siler</u> Trustee Siler gave a shout out to the CBC Foundation for their <i>Giving Tuesday</i> campaign. She also saw press on the CBC Esports team and their success this fall – great work!</p> <p><u>Trustee Jackson</u> Trustee Jackson attended the Legislative Luncheon (Dec 6) which had several legislators in attendance at the event. He would like to attend one or more upcoming legislative visits to Olympia with other CBC representatives and students.</p>	
---	--	--

	<p><u>Trustee Rivas de Bredt</u> Trustee Rivas de Bredt was able to attend the capstone project and graduation for CBC RN-BSN students (Dec 2), attended one of the Hanford Nuclear Legacy Series presentations and provided the opening greeting for the Legislative Luncheon (Dec 6).</p>	
<u>Public Comments</u>	No public comments.	
<p><u>Reports</u> Exhibit B: Strategic Plan Update Tracy Money, Director for Strategic Planning & Priorities Stephanie Hartwig, Director for Marketing & Communications</p> <p>Exhibit C: Cash Reserve Report</p> <p>Exhibit D: Operating Funds Variance Report</p>	<p>Stephanie Hartwig, Director for Marketing & Communications, gave an overview of the Strategic Plan Progress Report (Exhibit B). The plan encompasses four strategic priority areas that reflect CBC’s mission, vision and values including: 1) Student Success, 2) Teaching and Learning, 3) Culture and Systems, and 4) Community Relationships. Most projects in the plan were completed with only 3% of projects stalling or not yet started. A link to the Strategic Progress Report (Exhibit B) will be available soon on the Strategic Plan webpage.</p> <p>Tracy Money, Director for Strategic Planning & Priorities, addressed the steps moving forward as a new Strategic Plan is in development for 2026-2028. Tracy and Stephanie will be co-chairing the new Inclusivo Strategic Plan team. They are looking for campus-wide participation with a diverse planning group. A draft plan is anticipated by August 2025. The draft plan will be shared with the community, town halls, and feedback sessions, then a finalized plan will be presented to the CBC Board of Trustees at their November 2025 meeting.</p> <p>VP for Administrative Services, Eduardo Rodriguez, provided highlights from the Cash Reserve Report and the Operating Funds Variance Report (Exhibits C & D).</p>	
<p><u>Discussion/Action</u> Exhibit E: First Reading – Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4</p>	Trustees had no comments or changes for the Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4 (Exhibit E). A motion was made to move the Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4 to the consent agenda for today’s meeting.	Trustee Jackson moved and Trustee Harper seconded a motion to move the Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4 to the consent agenda at today’s meeting of the Board, December 9, 2024. Approved unanimously.
<p><u>Consent Agenda</u> Exhibit F: Board of Trustees Bylaws Articles VI through X</p> <p>Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4</p>	<p>Trustees reviewed and approved Board of Trustees Bylaws Articles VI – X as written.</p> <p>Trustees reviewed and approved Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4 as written.</p>	<p>Trustee Harper moved and Trustee Jackson seconded a motion to accept the Board of Trustees Bylaws Articles VI – X as written. Approved unanimously.</p> <p>Trustee Page moved and Trustee Harper seconded a motion to accept the Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4 as written. Approved unanimously.</p>

<p><u>Executive Session</u></p>	<p>The Board convened in executive session at 5:28 p.m. under RCW 42.30.110(1)(i) to discuss litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, and RCW 42.30.140(4) for planning and/or reviewing collective bargaining proposals. The executive session will last for ten (10) minutes and will reconvene to the public meeting at 5:38 p.m.</p> <p>At 5:38 p.m. Trustee Rivas de Bredt announced the executive session was extended for an additional five (5) minutes and is scheduled to end at 5:43 p.m. No public meeting attendees were present in person or via the webinar link at that time.</p> <p>At 5:43 p.m. the Board reconvened into the regular public meeting.</p>	
<p>Adjournment: 5:43 p.m.</p>	<p>Trustee Rivas de Bredt adjourned the meeting at 5:43 p.m.</p>	
	<p>Next Board of Trustees Meeting Beers Board Room & Zoom Webinar January 13, 2025 - 4:30 p.m.</p>	

Ofelia Rivas de Bredt, Board Chair

Exhibit B

JANUARY EVENTS



Thunder

08

ASCBC Open House

Stop by the ASCBC office between 10am-2pm inside the H-Building and enjoy some drinks and snacks & meet our staff!

09

Vision Board Craft Hour

Join us inside the Sunroom between 11am-1pm to create your own vision board!

13

Club Rush

Stop by the Gjerde Atrium (H-Building) between 10am-2pm to see the active ASCBC Clubs! Free snacks!

16

Perler Beads Craft Hour

Join us inside the T-Building Atrium between 11am-2pm to create your own Perler Bead Art!

20

S&A Applications Due



22

ASCBC Resource Fair

Students can stop by the Gjerde Center between 10am-2pm to check out different CBC departments and get free pizza!

23

Water Color Craft Hour

Join us inside the T-Building Atrium between 11am-2pm to create amazing water color art!

28

Color by Number Craft Hour

Join us inside the Sunroom between 11am-1pm to color your own art! Light snacks provided!

Athletics Home Games

8th: Women's Basketball-5p.m. | Men's Basketball-7p.m. vs. Treasure Valley
11th: Women's Basketball-2p.m. | Men's Basketball-4p.m. vs. Spokane

22nd: Women's Basketball-5p.m. | Men's Basketball-7p.m. vs. Walla Walla

FEBRUARY EVENTS

04

Diamond Art Craft Hour

Take a study break and stop by the Sunroom between 12pm-2pm and create diamond art!

10

V-Day Card Making

Get ready for Valentines Day and create a sweet V-Day Card for a friend or loved one, inside the Sunroom!

12

Country Cupid

Sweet treats and line dancing! Join us between 3pm-7pm for some treats and learn how to line dance like a pro! More details to come!

19

Coloring Craft Hour

Stop by the T-Building Atrium for a coloring break! Color some sweet and cool coloring pages. Light snacks provided!

27

Water Color Craft Hour

Join us inside the T-Building Atrium between 11am-2pm to create amazing water color art!

Athletics Home Games

1st: Women's Basketball-2p.m. | Men's Basketball-4p.m. vs. Blue Mountain

12th: Women's Basketball-5p.m. | Men's Basketball-7p.m. vs. Big Bend

19th: Women's Basketball-5p.m. | Men's Basketball-7p.m. vs. Yakima Valley

22nd/23rd: Men's Baseball-11a.m. vs. Grays Harbor

28th: Men's Baseball-11a.m. vs. Wenatchee Valley

Information on ASCBC BHM Events to Follow



MARCH EVENTS

10

Fueling For Finals

ASCBC will be giving students delicious energy drinks to help them get through finals! Visit the [T-Building Atrium](#) Between 11am-1pm for your drink!

11

Fueling For Finals

ASCBC will be giving students delicious energy drinks to help them get through finals! Visit the [Downstairs HUB](#) Between 11am-1pm for your drink!

5th-
9th

Northwest Athletic conference

CBC will be hosting the Northwest Athletic Conference Championships at the SRC Fitness Center. Game schedules and ticket info can be found at nwacsports.org

15th
&
16th

Northwest Athletic conference

CBC will be hosting the Northwest Athletic Conference Championships at the SRC Fitness Center. Game schedules and ticket info can be found at nwacsports.org

Athletics Home Games

1st (12p.m./2p.m.): Women's Softball vs. Pierce

2nd (12p.m./2p.m.): Women's Softball vs. Mount Hood

8th/9th: Men's Baseball-11a.m. vs. Everett

22nd(1p.m.)/23rd(12p.m.): Men's Baseball vs. Olympic

26th: Men's Baseball-1p.m. vs. Bend

28th(2p.m./4p.m.): Women's Softball vs. Wenatchee Valley

29th (12p.m./2p.m.): Women's Softball vs. Yakima Valley



Exhibit C

Columbia Basin College

Cash Reserve Report Month End November 2024

Assets		FY2025 - November	
Cash			
In Bank	1000070	\$	23,539,536
Petty Cash	1000020	\$	5,504
Total Cash		\$	23,545,040
Investments			
Short Term (0-365 days)	1000040-1000050		
	1020000-1020030	\$	5,071,591
Long Term (>365 days)	1110003-1110060	\$	16,300,329
Total Investments		\$	21,371,920
Accounts Receivable			
Current	1010100 + 1010030	\$	3,044,177
Unbilled	1010050	\$	-
AR - Other	1010240 + 1010060	\$	143,131
Allowance for AR	1010110 + 1010130	\$	(18,497)
Total AR		\$	3,168,811
Inter/Intra Gov Receivables			
Due from Fed	1010150	\$	128,117
Due from Other Gov	1010160	\$	132,703
Due from Other Agency	1010180	\$	15,633
Total Inter/Intra Gov Receivables		\$	276,453
Total Assets		\$	48,362,225
Liabilities			
Current Liabilities			
Accounts Payable	2000010	\$	2,154,400
Accrued Salaries Payable	2011010	\$	-
Due to Other Agency	2012050	\$	161,793
Sales/Use Tax	2010070	\$	31,345
Accrued Liabilities	2001070	\$	-
COP Current Year P&I Due	2050010	\$	1,039,625
Total Current Liabilities		\$	3,387,163
Total Liabilities		\$	3,387,163

Cash Balance	
(ASSETS less LIABILITIES)	\$ 44,975,062
Dedicated Balances	
Account	
Student Supported Capital	1000070 \$ 3,939,183
3.5% - Institutional Financial Aid	1010190 \$ 1,844,347
Students S&A	1000070 \$ 5,366,167
Bookstore Operating Reserves	1000070 \$ 2,807,081
Technology Fee	1010190 \$ 1,318,645
Parking Fees	1010190 \$ 1,061,636
Basic Food Employment and Training	1000070 \$ 286,367
Total	\$ 16,623,427
Reserves Policy - BOT Policies on Reserves	
Unplanned Capital Repair and Replacement	\$ 2,000,000
Capital Facilities Projects	\$ 20,210,027
Operating Reserve	\$ 10,920,000
Emergencies	\$ 2,000,000
Total	\$ 35,130,027
Operating Reserves Balance	
Existing Reserve balance less Dedicated Reserves and Emergency Reserves	\$ (6,778,392)

Exhibit D

Fiscal Year 2425 Operating Funds Variance

As of Fiscal Month End: November 2024

					EXP/BDGT	EXP/REV	REV/BDGT	
State Alloc	001, 24J, 08A	EXP BDGT	\$	42,005,578		36.06%	37.18%	96.98%
		EXP	\$	15,147,103				
		REV (Alloc)	\$	40,735,585				
Local Fees	148	EXP BDGT	\$	3,186,125		32.61%	37.30%	87.43%
		EXP	\$	1,039,140				
		REV	\$	2,785,616				
Local Tuition	149	EXP BDGT	\$	23,171,188		33.64%	67.14%	50.11%
		EXP	\$	7,795,153				
		REV	\$	11,610,450				
Contracts	146	EXP BDGT	\$	2,051,358		37.10%	22.73%	163.19%
		EXP	\$	761,025				
		REV	\$	3,347,530				
YTD Total	*Includes Interfund Transfers	EXP BDGT	\$	69,781,563		35.46%	42.31%	83.80%
		EXP	\$	24,742,421				
		REV	\$	58,479,181				
Approved Budget Total		BDGT	\$	69,138,607	Key:			Spend rate less than 5% below FY % Spend rate with in + or - 5% of FY% Spend rate more than 5% above FY%

YTD Target Rate 41.67%

Notes:

	Account	BDGT	EXP	EXP/BDGT	State Allocation Schedule #4
Salaries and Wages	5000003	\$ 41,938,128	\$ 15,407,366	36.74%	
Benefits	5010003	\$ 13,685,226	\$ 5,329,178	38.94%	
Contracted Services	5050003	\$ 3,170,708	\$ 1,048,960	33.08%	
Goods & Routine Services	5030003	\$ 2,977,593	\$ 565,240	18.98%	
Other Expenses	5081004	\$ 2,779,827	\$ 1,361,091	48.96%	
Utilities	5060003	\$ 1,737,000	\$ 435,371	25.06%	
Travel	5080004	\$ 790,193	\$ 221,290	28.00%	
Capital Expenses	5040003	\$ 360,816	\$ 1,174	0.33%	
Grants, Scl. ships, Fellowships	5020003	\$ 1,278,234	\$ 372,753	29.16%	
Debt Expenditures	5110003	\$ 1,696,525	\$ -	0.00%	
Interfund Transfers		\$ (632,686)	\$ -	0.00%	
YTD Total		\$ 69,781,563	\$ 24,742,421		

Print Date: 1/6/2025

Exhibit E

By-Laws

Faculty Senate of Columbia Basin College
Approved by CBC Faculty 9 December 2024

Derivation of Power

The Board of Trustees of Columbia Basin College, acting from the authority vested in the local Board of Trustees, as stated in the Revised Code of Washington (28B.50.140), and in accordance with the Revised Code of Washington (28B.50.145), hereby recognizes that the Faculty, represented by the Faculty Senate, share in the responsibility with the President and the administration and other staff in the governing of Columbia Basin College. Such delegation of responsibility is confined to the articles in the following by-laws.

Preamble

We, the Faculty of Columbia Basin College, recognizing that we have responsibilities in the governing of this institution, provide for a Faculty Senate to oversee the execution of these responsibilities, which include, but are not limited to, the following:

1. To participate in the formulation of the general policies of the institution.
2. To participate in determining appropriate curricula and degree requirements, primarily through the Curriculum Committee.
3. To participate in the formulation of assessment policies and practices through the Assessment, Teaching and Learning Committee.
4. To establish and maintain channels of communication between the Faculty and the Board of Trustees, primarily through the Chair of the Faculty Senate.
5. To provide a forum for Faculty discussion of policies, procedures, and contractual matters.
6. To assume responsibility for special studies involving Faculty, social and benevolent activities, and elections involving the Faculty, primarily through the Faculty Affairs Committee.
7. To encourage and provide an additional means for the presentation of the students' voice on college affairs.
8. To participate in the screening of applicants for non-tenure administrative positions, primarily through the college policy on search committees.
9. To provide a body to which representatives of college organizations outside the Senate may report.
10. To provide a means of communication for dissenting opinions of the Faculty.
11. To participate in the development of the instructional budget, primarily through the function of the Financial Affairs Committee.
12. To participate in the campus-wide tenure process in a manner consistent with the current bargaining agreement.

Article I

Authority of the Faculty

By virtue of the authority granted to the President by the Board, the President recognizes that the Faculty share responsibility with the President and administration in such matters as educational policy and general welfare. The Faculty should:

1. Determine, with approval of the President, its own organization and by-laws.
2. Adopt its own rules of procedure, for the purpose of exercising its powers and performing the duties delegated to it.

Article II

A. Membership in the Faculty

The Faculty consists of all teachers, counselors, librarians, and administrators as defined in RCW 28B.50.851.3a, whether serving part-time or full-time, and whether serving in an active or emeritus capacity.

B. Voting Membership in the Faculty

Voting membership in the Faculty consists of:

1. Full-time teachers, counselors, and librarians.
2. Part-time adjunct Faculty who have been contracted for 60 percent of full-time or more without interruption during the previous year (summer quarter excluded).

Article III.

Delegation of Powers to the Senate – Reservations

1. All powers of the Faculty to review and recommend policy statements relevant to faculty and instruction prior to approval, with the exception of any policy that would usurp the authority of the collective bargaining unit are vested in the Senate.
2. The Faculty reserves the right and power to rescind the delegation of powers to the Senate and/or reject Senate action provided that: a meeting is called for the purpose of considering such action, that notice of such meeting is given to each voting member of the Faculty at least two weeks before the date of such meeting, and that the date of the meeting is set for a contract day between October 15 and May 30. Voting will take place the week following the meeting. A majority of those who vote must approve in order to rescind delegation or reject Senate action.

ARTICLE IV

Representation of Faculty

No person, except a representative of the Faculty appointed by the Senate, may represent or speak for the Faculty in any official capacity on behalf of Faculty Senate, or purport to do so, except the exclusive bargaining representative, which represents the Faculty to the Board for the purposes of collective bargaining under (RCW 28B.52).

ARTICLE V

A. Faculty Meetings

1. The Faculty will meet to receive information from the President, other administrative officers, or the Senate. These meetings may be for the purpose of discussing any matter of general Faculty interest. These meetings may be called by the President of the college, the Chair of the Senate, or ten percent of the voting members of the Faculty. The Chair of the Senate shall determine at least once each quarter, except for summer, whether any of those with the prerogative to call such a meeting wish to do so. The Faculty will meet at least once in each academic year.
2. The Chair of the Senate determines the order of business at each meeting of the Faculty, and, in doing so, provides opportunity for introduction of new business from the floor.

B. Faculty Referenda

1. The Senate may refer matters within the scope of these by-laws to the general faculty for decision by means of a referendum.
2. A referendum passes if a simple majority of those who vote (fifty-one percent) are in favor.
3. The results of a referendum are binding and cannot be overturned by other Senate action.
4. Matters decided by referendum must be resubmitted to referendum by the Senate should substantive change or deletion become necessary. The same matter shall not be submitted more than once in an academic year, unless it is determined that previous action was in violation of these by-laws.

ARTICLE VI

Amendment and By-Law Changes

These by-laws may be amended or changed. An amendment or change is to be presented to the Faculty for discussion at a general Faculty meeting at least one week prior to balloting. An amendment or by-law change passes when a majority of those who vote are in favor and concurrence of the President and the Board of Trustees (Amendment #1) is received.

ARTICLE VII

A. The Senate

Duties and Powers of the Senate

1. The Senate shall hold regular meetings to provide for the execution of those duties of the Faculty designated in the Preamble of the by-laws.
2. The Senate may serve such other functions as may be determined by the President of the College.
3. The Senate may adopt, amend, or repeal rules governing its own activities and procedures where they are not superseded by these by-laws.

Rules of the Senate

1. "Robert's Rules of Order Newly Revised" shall be used as the parliamentary authority where it is not superseded by these by-laws.

Membership of the Senate

1. Membership consists of twelve voting Faculty members elected by the voting Faculty for a two-year term.
2. Membership also includes three non-voting, ex-officio members:
 - a. The President of the College or a designated representative.
 - b. A member of the executive board of the exclusive bargaining representative.
 - c. The President of the ASCBC or a designated representative.
3. The Senate Chair from the previous academic year will serve an additional one-year term in the role of alternate, also serving in an advisory capacity.

Election to the Senate

1. Members are elected by secret ballot. All voting members of the Faculty are eligible to be elected to the Senate.
2. A call for nominations will be made each April. Any voting member of the Faculty may nominate, with that person's permission, any voting member of the Faculty.

Faculty members may also nominate themselves. In order for a candidate's name to appear on the ballot, it must be submitted to the Chair of the Faculty Affairs Committee or designee by the deadline date, which is no later than two days before elections. Space for write-in candidates will be included on the ballot.

3. ~~Seven members will be elected each year (unless a vacancy is also being filled).~~ Elections to fill vacancies will be held each year. In the event of a tie, a run-off election will be held within the following week. Every effort will be made to create a representative Senate, including a member from each division, a librarian, and a counselor.
4. Elections will be held the last week in April.
5. The responsibility of carrying out the election is delegated to the Faculty Affairs Committee.

Term of Office of a Senator

Normal Terms

1. Members serve a two-year term, with a limit of four consecutive years. The term limit may be extended for another two-year term with the approval of Faculty Senate if an extension is necessary to ensure that all Faculty Senate seats will be filled. The term of office shall begin at the last meeting of the academic year in which they are elected.
2. The alternate Senator serves for one year.

Absence

1. If a Senator is unable to attend Senate meetings, the alternate will replace the Senator during the period of absence. If there is no alternate due to a prior vacancy, the position will be filled by appointment of the Senate.
2. A Senator may be suspended after absence from three regular Senate meetings in an academic year. This position shall become vacant after the next regular meeting unless the Senate votes to lift the suspension.

Vacancies

1. If a Senator discontinues membership in the Senate, or if the position becomes vacant prior to the expiration of a regular term, the alternate Senator will serve the remainder of that term. The vacancy will then be filled during regular elections.

2. Additional vacancies will be filled pro-tem by appointment of the Faculty Senate. The vacancy will then be filled during regular elections.

Quorum

1. A quorum exists when eight members are present.

Officers of the Senate

1. The Senate must elect a Chair and a Secretary to comprise the Executive Committee of the Senate for a term of one year. These elections will be held at the first seating of the newly elected Senators, which occurs at the last meeting of the academic year.
2. The Senate may elect or appoint additional officers to carry out the functions of the Senate.
3. If an officer is unable to serve, the Senate will elect a new one.
4. An officer may be removed for cause by two-thirds majority vote of the Senate members.

Duties of the Chair and Secretary of the Senate

1. The Chair convenes and presides over the Senate and general Faculty meetings.
2. The Chair makes recommendations to the Senate concerning proposed legislative actions.
3. The Chair provides for a Faculty Senate representative to attend and report on faculty matters at the CBC Board of Trustees meetings.
4. The Chair and Secretary prepare and publish the agenda for Senate meetings. The agenda must include:
 - a. Any item requested by a member of the Faculty Senate.
 - b. Any item requested in writing by at least five percent of the voting members of the Faculty.
 - c. Any item requested by a majority vote of ASB or by five percent of the students.
5. The Secretary of the Senate is responsible for the minutes of the Senate meetings.
6. The Secretary presides over the Senate and general Faculty meetings in the absence of the Chair of the Senate.

B. Senate Committees.

I. Faculty Affairs Committee

Composition of the Faculty Affairs Committee

1. Membership shall include:
 - a. One representative from the Faculty Senate who is appointed by the Faculty Senate Chair and approved by a majority vote of the Faculty Senate. The representative from Faculty Senate has the right to chair the Faculty Affairs committee, but they may delegate the chair responsibility to another Faculty member of the committee with majority vote approval from the Faculty Senate.
 - b. One Faculty member from each division.
2. Members are appointed by Faculty Senate.
3. The Senate Representative for Faculty Affairs serves a one-year term.
4. Members serve a two-year term, with a limit of four consecutive years. The Senate representative serves a one-year term. The term limit may be extended for another two-year term with the approval of the committee and a Faculty Senate majority vote.

Duties of the Faculty Affairs Committee

1. The committee is responsible for conducting Senate elections, to include: seeking and recording nominations, notifying the Faculty, creating and providing ballots, counting votes, and announcing the result of the election.
2. The committee is responsible for conducting elections for Curriculum Committee, to include: seeking and recording nominations, notifying the Faculty, creating and providing ballots, counting votes, and announcing the result of the election. **These elections will be held by the last week of April.**
3. The committee shares responsibility for planning Welcome Week by selecting one of the keynote speakers.
4. The committee will perform additional duties as assigned by the Senate Chair with approval by a majority vote of the Faculty Senate.

II. Financial Affairs Committee

Composition of the Financial Affairs Committee

1. Membership is five:
 - a. One representative from the Faculty Senate who is appointed by the Faculty Senate Chair and approved by a majority vote of the Faculty

Senate. The representative from Faculty Senate has the right to chair the Financial Affairs Committee, but they may delegate the chair responsibility to another faculty member of the committee with majority vote approval from the Faculty Senate.

- b. Four additional members from the general Faculty appointed by the Faculty Senate.
2. Members serve a two-year term, with a limit of four consecutive years. The term limit may be extended for another two-year term with the approval of the committee and a Faculty Senate majority vote.
3. If a Faculty member is no longer able to serve, a new Faculty member will be selected to serve the remainder of the term.

Duties of the Financial Affairs Committee

1. Meet regularly with Administrative Services or their designee to become informed on the philosophy, structure, and development of the Columbia Basin College budget.
2. Serve as an advisory group in the development of the instructional budget and in subsequent adjustments to it.
3. Work with the exclusive bargaining representative during contract negotiations to develop positions on salaries and fringe benefits.
4. Keep Faculty informed on financial matters and provide a means for Faculty to provide input.

III. Curriculum Committee

Composition of the Curriculum Committee

1. Membership consists of:
 - a. One member from the Faculty Senate who is appointed by the Chair and approved by a majority vote of the Faculty Senate and who has the right to co-chair the committee. The Faculty Senate representative has the right to delegate his or her Co-Chair responsibilities to another Faculty member who has been elected to serve on the committee, subject to majority vote approval by both Curriculum Committee and Faculty Senate.
 - b. One Faculty member from each instructional area who is elected by the faculty in that area, as specified in the Faculty Senate. Additional voting

Faculty from areas not listed will be added to or dropped from the relevant area with approval from Faculty Senate. Composition of the committee shall be Faculty weighted (a majority of eligible voters shall be Faculty members) and reflect equitable representation of division/unit Faculty. Members from the following areas are included in addition to Faculty from instructional areas:

- i. One Librarian designated by the library Faculty.
 - ii. One Counselor designated by the counseling Faculty.
 - iii. A member of the academic administration designated by the college President, who co-chairs the committee.
 - iv. Three additional administrators designated by the administrative Co-Chair.
 - v. A representative from registration who serves in an advisory and ex officio capacity.
2. Elected members serve a two-year term, with a limit of four consecutive years. The Faculty Senate representative serves a one-year term with the option of serving a second one-year term if the Senate approves.
 3. The Faculty members will serve staggered terms as specified in the Faculty Senate.
 4. If a Faculty member is no longer able to serve, a new Faculty member from the same area (as specified in 1b) will be selected by Faculty in the relevant area to serve the remainder of the original term.
 5. Members serve in the instructional area to which they are elected for their entire two-year term. Faculty Senate defines the instructional areas prior to the elections, and the instructional areas will represent the organizational structure of the college.

If a department is reassigned to a new instructional area during a member's term, the member continues to serve in the original instructional area to which the member was elected for that term. The member does not represent the reassigned department's newly assigned instructional area.

If the member is not able or willing to represent the instructional area that has changed, the member may resign from Curriculum Committee, and the Senate will conduct an emergency election for the vacated position.

If, during the academic year, the College creates a new department and puts the new department into an existing instructional area, or if the College moves an existing

department to another instructional area, the Curriculum Committee member who was originally elected to represent that existing instructional area will also be responsible for representing the instructional area's newly assigned or created department.

Duties of the Curriculum Committee

1. Investigate, evaluate, and enact additions or changes to curricula, in accordance with the responsibilities listed in the Curriculum Approval Guide (CAG) and all accrediting bodies.
2. Develop degree/certificate requirements.
3. Work with the Assessment, Teaching and Learning Committee to develop instructional goals and long-range plans to meet goals.

IV. Assessment, Teaching and Learning Committee

Composition of the Assessment, Teaching and Learning Committee

1. Membership is ten or more:
 - a. One member from the Faculty Senate, appointed by the Faculty Senate Chair and approved by a majority vote of the Faculty Senate. The Faculty Senate representative of the committee will serve as the Faculty Co-Chair or will delegate this responsibility to another Faculty member on the committee with the majority vote approval of Faculty Senate and the Assessment, Teaching, and Learning Committee.
 - b. A member of the academic administration designated by the college President, who co-chairs the committee.
 - c. At least four full-time Faculty members with at least one representative from each of the following instructional areas:
 - i. Transfer
 - ii. Professional/Technical
 - iii. Transitional Studies
 - d. Adjunct Faculty.
 - e. Staff who are interested in Assessment, Teaching, and Learning issues, including Institutional Research and eLearning staff.
 - f. Student representatives (up to three).
2. Faculty members are approved annually by the Faculty Senate.

- ~~3. Members serve a two-year term, with a limit of four consecutive years. The term limit may be extended for another two-year term with the approval of the committee and a Faculty Senate majority vote.~~

Duties of the Assessment, Teaching and Learning Committee

The mission of the Assessment, Teaching and Learning Committee is to optimize student learning by:

1. Designing, implementing, and conducting campus-wide assessment of student learning outcomes to improve teaching and learning.
2. Promoting teaching and learning professional development for Faculty members, which will include organizing a faculty track for Teaching and Learning Days.
3. Working with the Curriculum Committee to ensure that assessment results are used for curricular development.

Amendment #1 6/13/2022 – Per discussion of the by-laws changes presented during the June 13, 2022 meeting, the Board of Trustees requested that they remain part of the review process regarding amendments and By-laws changes.

Exhibit F



POLICY TYPE: EXECUTIVE LIMITATIONS EL-5

POLICY TITLE: TREATMENT OF ASSET PROTECTION

Through operational compliance and leadership, the President shall not allow assets to be unprotected, inadequately maintained nor put at risk.

Accordingly, the President shall not:

1. Unnecessarily expose the organization, its Board or staff to claims of liability.
2. Fail to protect intellectual property, information and files from vulnerability, loss or significant damage.
3. Receive, process or disburse funds under controls that are insufficient to meet the Auditor's standards.
4. Jeopardize nor damage the organization's public image or credibility, particularly in ways that would hinder its accomplishment of mission.



Community College District 19
Board of Trustees

POLICY TYPE: EXECUTIVE LIMITATIONS EL-6

POLICY TITLE: FINANCIAL PLANNING

Fiscal planning shall not deviate materially with the Board's *Ends* policies nor risk fiscal jeopardy. Accordingly, the President shall not cause or allow financial planning which:

1. Plans the expenditure in any fiscal year for more funds than are conservatively projected to be received in that period, plus accumulated reserve.
2. Contains insufficient and unnecessary information that limits or restricts credible projection of revenues and expenses, separation of capital and operational items, cash flow and disclosure of planning assumptions.
3. Limits or restricts sufficient funds for Board prerogatives during the year as set forth in the Board's annual activity and travel plans.

POLICY TYPE: EXECUTIVE LIMITATIONS EL-7

POLICY TITLE: FIDUCIARY RESPONSIBILITY / FINANCIAL CONDITION AND ACTIVITY

With respect to the Board's actual and continuous fiduciary responsibility, and the College's financial health, the President shall not fail to promote fiscal integrity and shall avoid material deviation from Board-approved priorities.

Accordingly, the President shall not:

1. Expend more funds than have been approved by the Board (via policy decisions) in the fiscal year, unless there has been Board approval to do otherwise.
2. Expend more funds than have been received in the fiscal year to date, plus the accumulated Reserve, unless the Board-approved debt guideline is met.
3. Incur debt in an amount greater than which can be repaid by certain and otherwise unencumbered revenues within the current year, nor can be repaid from account specifically established for such purpose.
4. Jeopardize fiscal integrity by expending College funds in a manner that will result in a zero nor negative fund balance at the close of the fiscal year.
5. Fail to settle payroll and debts in a timely manner.
6. Allow tax payments or other government-ordered payments or filings to be overdue and inaccurately filed.
7. Acquire, encumber nor dispose of real property without Board approval.
8. Fail to aggressively pursue receivables after a reasonable grace period.
9. Fail to provide to the Board, at their designated frequency, reports on the College's current financial condition that will continually enhance the Board's ability to meet its fiduciary responsibility.
10. Accept gifts or grants that are not in the best interest of the College, and not obligate the College to make future expenditures using funds other than those created by the gift or grant without Board approval.

11. Fail to maintain an Operating Reserve to a level approved by the Board, to provide for such items as, but not limited to:
- a. Current Operations
Reserve of 2 months operating expenditures consisting of the general operating budget funds
 - i. 001 State General (appropriation),
 - ii. Running Start portion of 145 Grants and Contracts,
 - iii. 148 Dedicated Local (fees),
 - iv. 149 Local General (tuition)
 - b. Emergencies
Reserve to provide for unforeseen natural or manmade disasters to support business continuity and recovery actions.
 - c. Unplanned Capital Repair & Replacement
Reserve to cover the largest system or component failure that might occur in or outside the biennial, legislatively funded, capital repair and minor improvement funding. Examples include roofs, HVAC, and electric, water, and sewer systems.
 - d. Real Estate Debt
Reserve to provide funding for real estate acquisition and debt service needs not provided for by State resources.
 - e. Planned Future Operations
Reserve for future new program offerings, which have been recognized by the campus as appropriate and within the educational mission of the College. The Reserve will recognize each specific project and provide an allocated amount for each.
 - f. Capital Facilities Projects
Reserve to provide for capital facility projects not covered by or to supplement State resources.

The President shall not fail to annually recommend to the Board an amount to be set aside to maintain this fund, which is subject to approval by the Board.

POLICY TYPE: EXECUTIVE LIMITATIONS EL-8

POLICY TITLE: COMMUNICATION AND SUPPORT TO THE BOARD

The President, with sufficient and relevant support and assistance from the College Leadership team (Vice-Presidents and Deans), shall not fail to proactively communicate, provide information and counsel to the Board in a timely manner.

Accordingly, the President shall not:

1. Fail to submit Monitoring and Performance data reports required by the Board in a timely, accurate and understandable format that directly addresses provisions of the Board policies being monitored.
2. Let the Board be unaware of relevant trends, anticipated adverse media coverage, material external and internal changes, and particularly changes in assumptions upon which any Board policy has previously been established.
3. Fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and President.
4. Deprive the Board of as many staff and external points of view, issues and options as needed for fully-informed Board choices and decisions.
5. Present information in unnecessarily complex or lengthy format such that it fails to clearly differentiate between monitoring, Board decision preparation and other designated subject matter.
6. Withhold from the Board the support needed for its official functioning and communications.
7. Favor any Board Member or Members above the Board as a whole, except when fulfilling individual Board member requests for information.
8. Fail to report in a timely manner an actual or anticipated non-compliance with any Board policy.
9. Neglect to supply topics and/or issues that may need to be processed in the Board's "required approval agenda." Such topics and issues are those delegated to the President, yet required by law or contract to be Board-approved, along with monitoring assurance pertaining thereto.



Community College District 19
Board of Trustees

POLICY TYPE: EXECUTIVE LIMITATIONS EL-9

POLICY TITLE: EMERGENCY EXECUTIVE SUCCESSION

To protect the Board from sudden loss of Chief Executive services, the President shall not have fewer than two other executives familiar with Board and Chief Executive issues and processes.



Community College District 19
Board of Trustees

POLICY TYPE: EXECUTIVE LIMITATIONS EL-10

POLICY TITLE: TENURE

The Board of Trustees reserves the authority for tenure as referenced in GP-3, Board Job Description.

Accordingly, the President shall not:

1. Fail to submit recommendations to the Board to grant or deny tenure to faculty.
2. Fail to submit notice of sufficient cause for tenured faculty member dismissal through dismissal review proceedings for Board consideration and decision.
3. Fail to submit recommendations to the Board for the renewal or non-renewal of contracts for probationary faculty.
4. Fail to submit recommendations to the Board to issue the final order to dismiss probationary faculty.