

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES MEETING**

September 9, 2024

Beers Board Room & Virtual

4:30 p.m.

Agenda

Call to Order

Pledge of Allegiance

Agenda Changes*

Approval of Minutes*

Exhibit A: August 2, 2024 Board of Trustees Retreat

Celebrating Excellence

Leadership Development Program (LDP)

Keri Lobdell, LDP Co-Facilitator, Dean for Library & Instructional Services

Miriam Fierro, LDP Co-Facilitator, Previously Director for CAMP

Kristen Lauerman, Director for Dental Hygiene

Prunelle Aman Frazier, Graphic Designer

Michelle Tyler, Completion Coach

April Dominguez, Mail Processing - Driver

Billy Bullock, Accessibility Specialist for DSS

Kwis Logan, Executive Assistant for the VP of Instruction

David Mozes, IT Customer Support - Journey

Maria Luisa Rodriguez, Instructor of Worker Retraining – Special Faculty

Heidi Kump, Secretary Senior for Math, Science & Engineering

Senia Winston, Workforce Education Training Specialist for WEC

Amanda Orellana, Director for Labor Relations

Graduation Committee

Elizabeth Burtner, AVP for Marketing

Rosario Rodriguez-Erechar, ASCBC

Jamie Duncan, ASCBC

Janet Garza, Assoc Registrar

Sarah Van Winkle, Asst Dir for DSS

Mike Roberts, Dir for Technology Services

David Wilkie, Asst Dir Central Services

Ericka Garcia, Budget Department

Yolanda Madrigal, Facilities Services

Diana Ramirez, Purchasing Services

Royce Cone, Asst Dir IT Customer Success

Special Mention for Contributions to Graduation

Rodrigo Castillo, Facilities Services

Ricardo Flores, Facilities Services

Imelda Farias, Communications

Prunelle Aman-Frazier, Communications

Glendy Ibarra, Communications

Tyler West, Communications

Selene Zapata, Translation

Mitch Rogers, Student Housing

Brian Dexter, AVP for Campus Operations

Remarks

By Administration

President Rebekah Woods, Exhibit B: CBC in the News
Foundation Executive Director/CEO Erin Fishburn

By ASCBC Student Representative

By Faculty Senate Chair Kiera Squires

By AHE Representative Rik Smith

By Board Members

Public Comments

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

Reports

Student Housing Construction Update – Brian Dexter

Exhibit C: Unaudited Fiscal Year Income Statement (Quarterly Financial Statement)

Exhibit D: Cash Reserves Report FY24 Year-End

Discussion/Action*

Exhibit E: Board of Trustees Reserves FY25 & Cash Reserves Report for July 1, 2024

Exhibit F: Second Reading - Board Policies Ends E-1 through E-3

Board Roles and Elections

Chair, Vice Chair, Legislative Action Committee Liaisons, Foundation Liaison

Discussion

Board Self-Evaluations

Executive Session

RCW 42.30.110(1)(g): To review the performance of a public employee

Discussion/Action*

Consider Presidential Contract

Adjournment

***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.

Upcoming Event Date

September 2024

9	CBC Faculty Promotion Reception, 3pm, Library, CBC Pasco Campus
9	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
9 – 13	CBC Welcome Week, Full week of professional development training for employees
9	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
10	Trustee Tuesday, 8 – 9am, Virtual Registration Link , Topic: 2025-27 Operating Budget Priorities for Washington’s Community and Technical Colleges
10	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
10	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
11	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
16	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
19	Hanford Nuclear Legacy Panel: Fukushima-Hanford Connection, 2pm, WSUTC Auditorium, 2710 Crimson Way, Richland. Dr. Woods will be a panel presenter.
19	LaCASA Grand Opening Event, 4pm, T Building, CBC Pasco Campus
20	Foundation Student Scholarship Event, 9am, Foundation Building, CBC Pasco Campus
21	Grace Clinic Benefit Concert, 5pm, Three Rivers Convention Center
23	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
24	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
24	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
25	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
27	Foundation Fall Scholarship Breakfast, 9am, Gjerde Center, CBC Pasco Campus
27	CBC Board of Trustees & Cabinet Team Building, Time TBD, CBC Pasco Campus

October 2024

4	Foundation Scholarship Breakfast Donors/Students, 9am, Gjerde Center, CBC Pasco
7	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
8	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
8	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
9	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
10	Power of Connection, 6pm, Pasco Red Lion
14	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
15	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
17	Boys & Girls Club “Dinner with Friends,” 6pm, Three Rivers Convention Center
21	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
22	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
22	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
23	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
23 – 26	ACCT Leadership Congress, Seattle Convention Center
24	Kennewick School Board Meeting , 5:30pm, no public comment at this remote meeting
28	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco

 CBC Board Meetings

 CBC Events

 Trustee Pro Development / Conferences

 Community Events

 Community Board Meetings

 Holidays

Upcoming Event Dates

November 2024

4	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
11	Veteran's Day Observed, CBC Campus Closed
12	Teaching & Learning Day, 7am, CBC Pasco Campus
12	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
12	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
12	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
13	Kennewick School Board Meeting , 5:30pm, 1000 W 4 th Ave, Kennewick
15	CBC Board of Trustees Meeting, 7:30am, Beers Boardroom, CBC Pasco Campus
18	Pasco City Council Regular Meeting , 7pm, 525 N Third Ave, Pasco
23	United Way Festival of Trees , 5pm, Location TBD
25	Pasco City Council Workshop Meeting , 7pm, 525 N Third Ave, Pasco
26	Pasco School Board Meeting , 6:30pm, Board Room, 1215 W Lewis St, Pasco
26	Richland School Board Meeting , 6:30pm, 6972 Keene Road, West Richland
28	Thanksgiving Day Observed, CBC Campus Closed
29	Native American Heritage Day Observed, CBC Campus Closed

 CBC Board Meetings

 Community Events

 CBC Events

 Community Board Meetings

 Trustee Pro Development / Conferences


 Holidays

Exhibit A

Columbia Basin College
Board of Trustees Retreat Meeting Minutes
August 2, 2024
Hybrid Meeting 9:00am – 3:00pm

Board Members in attendance: Kimberly Harper, Ofelia Rivas de Bredt, Allyson Page, Holly Siler (virtual)
Board Secretaries: Rebekah Woods - President & Secretary to the Board, Ronda Rodgers - Recording Secretary
In-Person Attendees: Eduardo Rodriguez, Michael Lee, Luz Garza, Corey Osborn, Jason Engle, Kelsey Myers, Lane Schumacher
Virtual Attendees: Melissa McBurney, Doug Hughes, Katie Banks, Josh Ellis, Keri Lobdell, Cheryl Holden

The Agenda	The Discussion	Action
<u>Call to Order</u>		Meeting called to order by Trustee Harper at 9:01 a.m.
<u>Pledge of Allegiance</u>	Trustee Harper led the Pledge of Allegiance.	
<u>Agenda Changes</u>	None	Trustee Rivas de Bredt moved and Trustee Page seconded a motion to approve the August 2, 2024 agenda as written. Approved unanimously.
<u>Approval of Minutes</u>	Exhibit A: June 10, 2024 Meeting Minutes No changes to the meeting minutes.	Trustee Page moved and Trustee Rivas de Bredt seconded a motion to approve the June 10, 2024 minutes as written. Approved unanimously.
<u>Celebrating Excellence</u> Trustee Allyson Page	Chair Harper thanked Trustee Page for her 9+ years of service on the CBC Board of Trustees. Trustee Page’s appointment will end when the Governor appoints a new trustee to the Board; anticipated date of October 1, 2024.	
<u>Public Comments</u>	None	
<u>Reports</u> College Updates – A Year in Review and the Year Ahead	VP for Administrative Services, Eduardo Rodriguez, VP for Instruction, Dr. Michael Lee, VP for HR & Legal Affairs, Corey Osborn, Dean for Organization Learning, Dr. Jason Engle, Dean for Diversity, Equity and Inclusion, Dr. Luz Garza, Assistant VP for Student Services, Kelsey Myers, Dean for Student Retention & Completion, Lane Schumacher, and President Woods provided highlights from the 2023-2024 academic year and shared forecasts and projections for the 2024-2025 academic year. Topics covered included Student Success, Inclusivo Strategic Plan, Accreditation, Diversity, Equity and Inclusion, Foundation, Instruction, Student Services, Marketing and Communications, Human Resources, Enrollment and Administrative Services. A Power Point slide deck was provided for the Trustees.	

Break	Break at 10:40 a.m. with expected return at 10:50 a.m. Resumed the public meeting at 10:50 a.m.	
<u>Reports</u> College Updates – A Year in Review and the Year Ahead	Administrative leadership resumed sharing highlights and projections.	
Break	Break at 12:15 p.m. with expected return to Executive Session at 12:30 p.m.	
<u>Executive Session</u>	RCW 42.30.110(1)(g): To review the performance of a public employee Convene Executive Session at 12:30 p.m. with expected return to public Board meeting at 1:30 p.m. Returned to public meeting to announce Executive Session would continue until 1:45 p.m. Returned from Executive Session and resumed the public Board meeting at 1:45 p.m.	
<u>Discussion</u> Exhibit B: First Reading – Board Policies Ends E-1 through E-3 Exhibit C: Board of Trustees Annual Calendar/Work Plan Exhibit D: Board of Trustees 2024-25 Calendar of Meetings	The Board had no suggested changes to E-1 and E-3. Administration provided a “proposed changes” revision to E-2, Mission Fulfillment. The Board suggested adding “continue or change” to #2 and #3 on proposed changes revision of E-2 to read, “begin, continue or change their chosen careers.” The Board tabled this agenda item and will have a second reading at the September 9, 2024 meeting. No decisions or motions made. The Board approved the proposed annual calendar/work plan. The Board approved the proposed annual schedule with the following corrections: the November 2024 meeting will be changed from November 11 to Friday, November 15 at 7:30 a.m. to accommodate for the campus closure on November 11. Friday meetings will begin at 7:30 a.m. for the 2024-25 academic year instead of a 7:00 a.m. start time.	
<u>Trustee Work Session</u> Board Evaluation Board Development Board Roles and Elections: Chair, Vice Chair, Legislative Action Committee Liaisons, Foundation Liaison Review Trustee Candidate Nomination Process	The Board will move the Board Self-Evaluation review to the September 9, 2024 meeting. Chair Harper is coordinating a Board/Cabinet team building exercise for September 13 or 27. This will be a two-to-four-hour commitment. Chair Harper will confirm the date via email as soon as plans are finalized. The Board will move the election of officers and appointment of liaisons to the September 9, 2024 meeting. Five candidates have completed the application process for appointment to the CBC Board beginning approximately October 1, 2024. One more candidate is expected to apply. The Governor has the appointing authority for Washington State Community and Technical Colleges’ trustee appointments.	

<u>Adjournment</u>	Trustee Harper adjourned the meeting at 2:59 p.m.	
	Next Board of Trustees Meeting Beers Board Room & Zoom Webinar September 9, 2024 - 4:30 p.m.	

Kimberly Harper, Chair

Exhibit B

CBC in the News



August 2024

[KAPP-KVEW: Boys & Girls Club members experience real-world STEM activities during Health Science event](#)

[KAPP-KVEW: Heritage University Tri-Cities hosts New Student Orientation](#)

[KNDU-TV: The heart of CBC's competitive hands-on nursing program](#)

[KNDU-TV: Columbia Basin College planetarium director dies following medical issue](#)

[Tri-City Herald: Tri-Cities planetarium director with a passion for education suffers fatal medical event](#)

[SequimGazette: Fall Sports Preview: PC women's soccer squad a mix of veterans, youth](#)

[AOL: MLSD benefits from Gesa Credit Union donation](#)

[FieldLevel: Justin Busey Announces Commitment to Play Baseball at Columbia Basin College](#)

[Bonner County Daily Bee: Best commits to Columbia Basin College](#)

[The Chronicle of Higher Education: Customer Service Specialist 3 - Hawk Central](#)

[The Chronicle of Higher Education: Procurement & Supply Specialist 2](#)

[The Chronicle of Higher Education: Human Resources Consultant 1 - Payroll](#)

[The Chronicle of Higher Education: Assistant Professor and Director of Project Management Full-Time Tenure Track](#)

[The Chronicle of Higher Education: Retention & Transfer Specialist - TRIO](#)

[The Chronicle of Higher Education: Director for Upward Bound](#)

[HigherEdJobs: Utility Worker 3 - Grounds and Maintenance](#)

[HigherEdJobs: Custodian 3 - Swing Shift](#)

[HigherEdJobs: Dean for Arts, Humanities & Communication](#)



Exhibit C

Columbia Basin Community College
Statement of Revenues, Expenses and Changes in Net Position
For June 30, 2024 (Unaudited)

	FY2024 June 2024	FY2023 June 2023	Difference
Operating Revenues			
Student Tuition and Fees	\$ 33,935,279	\$ 30,050,229	\$ 3,885,050
Auxiliary Enterprise Sales	\$ 3,509,718	\$ 2,691,103	\$ 818,615
State and Local Grants and Contracts	\$ 28,802,163	\$ 17,980,712	\$ 10,821,451
Federal Grants and Contracts	\$ 9,525,470	\$ 6,793,819	\$ 2,731,651
Other Operating Revenues	\$ 89,776	\$ 75,924	\$ 13,852
Total Operating Revenue	\$ 75,862,406	\$ 57,591,787	\$ 18,270,619
Operating Expenses			
Salaries and Wages	\$ 40,165,066	\$ 36,394,159	\$ 3,770,907
Benefits	\$ 13,472,390	\$ 12,484,929	\$ 987,461
Scholarships and Fellowships, Gross	\$ 28,161,137	\$ 21,959,835	\$ 6,201,302
Supplies and Materials	\$ 3,194,555	\$ 1,740,173	\$ 1,454,382
Depreciation	\$ 3,709,335	\$ 3,669,422	\$ 39,914
Purchased Services	\$ 6,576,799	\$ 7,495,857	\$ (919,058)
Utilities	\$ 1,338,907	\$ 1,445,168	\$ (106,261)
Operating Expenses	\$ 5,134,150	\$ 5,367,310	\$ (233,160)
Total Operating Expenses	\$ 101,752,339	\$ 90,556,852	\$ 11,195,487
Operating Income (loss)	\$ (25,889,933)	\$ (32,965,065)	\$ 7,075,132
Non-Operating Revenues			
State Appropriations	\$ 33,022,117	\$ 29,207,433	\$ 3,814,684
Federal Non-Operating Revenues	\$ -	\$ -	\$ -
Federal Pell Grant Revenues	\$ 5,654,474	\$ 7,613,124	\$ (1,958,650)
Investment Income, Gains and Losses	\$ 608,400	\$ 7,655	\$ 600,745
Total Non-Operating Revenue	\$ 39,284,991	\$ 36,828,212	\$ 2,456,778
Non-Operating Expenses			
Building Fee Remittance	\$ 1,916,258	\$ 1,322,358	\$ 593,900
Innovation Fund Remittance	\$ 488,453	\$ 335,167	\$ 153,286
Interest on Indebtedness*	\$ 502,625	\$ 520,000	\$ (17,375)
Total Non-Operating Expenses	\$ 2,907,336	\$ 2,177,525	\$ 729,811
Net Non-Operating Expenses	\$ 36,377,654	\$ 34,650,687	\$ 1,726,967
Income or (Loss) before other revenues, expenses, gains, or losses	\$ 10,487,721	\$ 1,685,622	\$ 8,802,099
Capital Appropriations	\$ 6,579,064	\$ 5,093,531	\$ 1,485,533
Net Position	\$ 17,066,786	\$ 6,779,153	\$ 10,287,632

*Note - Interest on Indebtedness: Interest listed reflects only the amount due for the month of June in both FY24 and FY23. Total amount paid in FY24 for interest is \$1,005,250. Total amount paid in FY23 for interest is \$1,040,000. Total amount of interest paid within the fiscal year will reflect in FY25 reports going forward.

Exhibit D

Columbia Basin College
Cash Reserve Report - June 2024 Month-End

Assets	FY2024 - Jun	
Cash		
In Bank	1000070	\$ 22,944,208
Petty Cash	1000020	\$ 5,504
Total Cash		\$ 22,949,712
Investments		
Short Term (0-365 days)	1000040-1000050	
	1020000-1020030	\$ 5,006,654
Long Term (>365 days)	1110003-1110060	\$ 15,770,540
Total Investments		\$ 20,777,194
Accounts Receivable		
Current	1010100 + 1010030	\$ 482,663
Unbilled	1010050	\$ 1,294,532
AR - Other	1010240 + 1010060	\$ 71,444
Allowance for AR	1010110 + 1010130	\$ (18,497)
Total AR		\$ 1,830,143
Inter/Intra Gov Receivables		
Due from Fed	1010150	\$ -
Due from Other Gov	1010160	\$ 2,420,077
Due from Other Agency	1010180	\$ -
Total Inter/Intra Gov Receivables		\$ 2,420,077
Total Assets		\$ 47,977,126
Liabilities		
Current Liabilities		
Accounts Payable	2000010	\$ 2,192,289
Accrued Salaries Payable	2011010	\$ 144,655
Due to Other Agency	2012050	\$ 14,509
Sales/Use Tax	2010070	\$ 23,277
Accrued Liabilities	2001070	\$ 670,048
COP Current Year P&I Due	2050010	\$ -
Total Current Liabilities		\$ 3,044,778
Total Liabilities		\$ 3,044,778

Cash Balance	
(ASSETS less LIABILITIES)	\$ 44,932,349
Dedicated Balances	
Account	
Student Supported Capital	1000070 \$ 2,984,219
3.5% - Institutional Financial Aid	1010190 \$ 800,230
Students S&A	1000070 \$ 2,439,927
Bookstore Operating Reserves	1000070 \$ 2,692,436
Technology Fee	1010190 \$ 290,433
Parking Fees	1010190 \$ 758,824
Basic Food Employment and Training	1000070 \$ 168,248
Total	\$ 10,134,317
Reserves Policy - BOT Policies on Reserves	
Unplanned Capital Repair and Replacement	\$ 2,000,000
Capital Facilities Projects	\$ 17,677,088
Operating Reserve	\$ 10,920,000
Planned Future Operations	\$ 798,332
Emergencies	\$ 3,000,000
Total	\$ 34,395,420
Operating Reserves Balance	
Existing Reserve balance less Dedicated Reserves and Emergency Reserves	\$ 402,612

Exhibit E

Board of Trustee's Reserve by Policy FY25

Reserve	Purpose	Proposed	FY24
Current Operations	<i>Campus cash flow needs</i>		
	2 months operating expense	\$10,920,000	\$10,920,000
Emergencies	<i>Unforeseen natural or manmade disasters and pandemics to support business continuity & recovery actions</i>		
		\$2,000,000	\$3,000,000
Unplanned Capital Repair & Replacement	<i>Covers largest potential system failure</i>		
Building System	HVAC, etc.	\$1,000,000	\$1,000,000
	Failing roof systems	\$1,000,000	\$1,000,000
		\$2,000,000	\$2,000,000
Future Operations	<i>Future new program offerings</i>		
ctcLink Implementation		\$0	\$92,000
Other		\$0	\$990,000
		\$0	\$1,082,000
Capital Facilities Projects	<i>Covers current and planned capital projects</i>		
Future Classroom Building	Construction Project - Local Funding	\$5,000,000	\$5,000,000
Argent St Widening & 20th Crosswalk	Remaining Project Share	\$0	\$550,000
840 Building Demolition	Local Funding	\$0	\$750,000
Purchase Resident Hall Land	Local Funding	\$0	\$950,000
New Student Housing	Construction Project - Local Funding	\$10,000,000	\$5,000,000
Equity Center	Local Funding	\$62,000	\$1,500,000
Clean Building Projects	Local Funding	\$1,000,000	\$500,000
Science Wing Renovation	Local Funding	\$2,100,000	\$1,500,000
Wayfinding and Signage Improvements	Local Funding	\$500,000	\$1,250,000
Parking and Pedestrian Improvements	Local Funding	\$1,450,000	\$1,950,000
Minor Capital Projects	Local Funding	\$1,000,000	\$1,000,000
		\$21,112,000	\$19,950,000
Designated Reserves		\$36,032,000	\$36,952,000

Columbia Basin College

Cash Reserve Report - July 1, 2024

Assets		FY2025 - July 1	
Cash			
In Bank	1000070	\$	22,944,208
Petty Cash	1000020	\$	5,504
Total Cash		\$	22,949,712
Investments			
Short Term (0-365 days)	1000040-1000050		
	1020000-1020030	\$	5,006,654
Long Term (>365 days)	1110003-1110060	\$	15,770,540
Total Investments		\$	20,777,194
Accounts Receivable			
Current	1010100 + 1010030	\$	482,663
Unbilled	1010050	\$	1,294,532
AR - Other	1010240 + 1010060	\$	71,444
Allowance for AR	1010110 + 1010130	\$	(18,497)
Total AR		\$	1,830,143
Inter/Intra Gov Receivables			
Due from Fed	1010150	\$	-
Due from Other Gov	1010160	\$	2,420,077
Due from Other Agency	1010180	\$	-
Total Inter/Intra Gov Receivables		\$	2,420,077
Total Assets		\$	47,977,126
Liabilities			
Current Liabilities			
Accounts Payable	2000010	\$	2,192,289
Accrued Salaries Payable	2011010	\$	144,655
Due to Other Agency	2012050	\$	14,509
Sales/Use Tax	2010070	\$	23,277
Accrued Liabilities	2001070	\$	670,048
COP Current Year P&I Due	2050010	\$	1,525,250
Total Current Liabilities		\$	4,570,028
Total Liabilities		\$	4,570,028

Cash Balance	
(ASSETS less LIABILITIES)	\$ 43,407,099
Dedicated Balances	
Account	
Student Supported Capital	1000070 \$ 2,984,219
3.5% - Institutional Financial Aid	1010190 \$ 800,230
Students S&A	1000070 \$ 2,439,927
Bookstore Operating Reserves	1000070 \$ 2,692,436
Technology Fee	1010190 \$ 290,433
Parking Fees	1010190 \$ 758,824
Basic Food Employment and Training	1000070 \$ 168,248
Total	\$ 10,134,317
Reserves Policy - BOT Policies on Reserves	
Unplanned Capital Repair and Replacement	\$ 2,000,000
Capital Facilities Projects	\$ 21,112,000
Operating Reserve	\$ 10,920,000
Planned Future Operations	\$ -
Emergencies	\$ 2,000,000
Total	\$ 36,032,000
Operating Reserves Balance	
Existing Reserve balance less Dedicated Reserves and Emergency Reserves	\$ (2,759,218)

Exhibit F



POLICY TYPE: ENDS E-1

POLICY TITLE: MISSION, VISION, VALUES STATEMENT

Mission

Columbia Basin College inspires, educates, and supports all students in an environment of academic excellence leading to the completion of degrees, certifications, and educational transfers, while fostering meaningful employment, engaged citizenship, and a life-long joy of learning.

Vision

Columbia Basin College will be the educational home that transforms students' lives through economic and social mobility and strengthens the communities we serve through meeting the ever changing educational needs of our region and state.

Values

Student Learning

Our first priority is to work collaboratively to ensure student learning, success, and completion in an environment of open inquiry, respect, critical thinking, and creativity. We strive to create community and belonging where students mature and develop intellectually, emotionally, ethically, and physically both inside and outside of the classroom.

Culture of Excellence

We provide excellent teaching and services through a theory-driven and data-informed culture of innovation, collaboration, continuous improvement of performance, and a commitment to professional growth and development for all employees.

Diversity, Equity and Inclusion

We celebrate diversity in all its forms and we believe that our many unique perspectives makes us stronger. Diversity among our team enriches our institution and our students' experience. We are dedicated to eliminating barriers to success through intentional and equitable efforts to provide quality learning opportunities.

Sustainability

We consciously practice and model broad-based sustainability for our students, and our communities, through the balancing of economic, societal, and environmental factors when considering campus development of facilities, processes, programs, and curricula.

Wellbeing

We create a healthy environment that encourages physical and emotional wellness and enjoyment of learning.



Community College District 19
Board of Trustees

POLICY TYPE: ENDS E-2

POLICY TITLE: MISSION FULFILLMENT

Mission fulfillment at CBC is characterized by the following metrics to which the Board, with the President and Leadership Team, will define measures for success, and monitor on a specified, periodic basis:

1. A.A. or A.S.-T. degree completion, which enable students to begin their chosen careers or transfer to 4-year schools to complete their Bachelor's or higher degree programs.
2. A.A.S. or B.A.S./B.S.N. 4-year degree completion, which enable students to begin their chosen careers.
3. Professional and Technical certificates as proof of enhanced training and skills to continue in or change their careers.
4. GED and HS-Equivalent credentials which allow students to transition to college or begin their chosen careers.



Community College District 19 Board of Trustees

POLICY TYPE: ENDS E-2

POLICY TITLE: MISSION FULFILLMENT

Mission fulfillment at Columbia Basin College is met when the residents of Benton and Franklin Counties have equitable access to affordable higher education that allows them to prepare for their chosen careers, earn family-sustaining wages, and contribute to the growth and vitality of the local economy.

1. Students enrolled, and students who successfully complete represent the demographics of Benton and Franklin Counties.
2. Students complete GED and HS-Equivalent credentials which allow students to transition to college or begin, continue or change their chosen careers.
3. Students complete professional and technical programs which enable them to begin, continue or change their chosen careers.
4. Students complete transfer programs which enable them to begin their chosen careers or transfer to 4-year schools to complete their Bachelor's or higher degree programs.
5. Graduates obtain in-demand jobs with family-sustaining wages within Benton and Franklin Counties, thereby benefitting the community with a well-trained and educated workforce and positive financial return, as well as economic mobility that strengthens graduates and their families.

Adopted: 7/01/1997
Revised: 06/13/2022
Last Reviewed: 08/02/2024



POLICY TYPE: ENDS E-3

POLICY TITLE: CRITICAL BASIC CONDITIONS

There are several Critical Basic Conditions that are key factors to students achieving completion at CBC. The Board, with the President and Leadership Team, will define and monitor these on a specified basis as well. Some examples of these Conditions are:

1. Retention
2. Level Completion
3. Course Completion
4. Grades (> 2.0)
5. Gateway Course Completion
6. Degree and Certificate Completion
7. Transfer to 4-Year