

Course Sequencing		
Year	Quarter	Subject
First Year	Fall	BUS& 101 (Intro to Business) BUS 180 (Professionalism & Customer Service) HDEV 101 (Creating Academic Success) OR HDEV 102 (College Connections) FYI 101 (First Year Introduction)
	Winter	ACCT 101 (Intro to Accounting) OR ACCT& 201 (Principles of Accounting 1) BUS 185 (Leading & Managing Teams) ENGL& 101 (English Comp 1)
	Spring	CMST& 210 (Interpersonal Communication) OR 260 (Multicultural Communication) BUS 271 (Human Relations Business) MATH 106+ (Business Math)
	Summer	BUS& 201 (Business Law)
Second Year	Fall	BUS 120 (Personal Finance) or 210 (Managing Personal Finance) BUS 265 (Principles of Marketing) ECON& 201 (Micro Economics) OR ECON& 202 (Macro Economics)
	Winter	BUS 262 (Principles of Management) BUS 250 (Management Information Systems) Elective (ACCT, BUS, CS, MRKT, PROJ)
	Spring	ENVS& 101 (Intro to Environmental Science w/ Lab) BUS 263 (Principles of Finance) Elective (ACCT, BUS, CS, MRKT or PROJ)

The plan above is only a sample. If you want to see all of the courses we offer, please visit our online catalog [here!](#)

BEFORE YOU START

Ready to get started? To begin working towards the certificate or the AAS degree, you simply need to apply and be accepted to CBC. You can apply online at www.columbiabasin.edu.

ABOUT THE PROGRAM

At CBC, our business students are building the diverse knowledge base that is necessary in today's ever evolving business climate. Employers in every industry need people with business knowledge and expertise, and our Business Administration degree can keep many doors open for students to later choose when they find their passion.

OUT OF CLASS TO DO'S

- Contact your instructors and/or the CBC Career Services Center to find an internship, observation/shadowing experience, or a job in the field of business administration.
- Visit the Academic Success Center for quiet study space, small group study, supplemental instruction and tutoring assistance.

PROGRAM HIGHLIGHTS

- Curriculum focused on skills development
- Internship and externship opportunities available
- Affordable, quality education taught by experienced faculty
- Networking opportunities that are perfect for career advancement
- Flexible course offerings for working professionals (fully online or hybrid Programs available)
- Gain hands-on skills to prepare you for high-demand industries in our community

CAREER OPPORTUNITIES

Our business graduates enter a variety of disciplines in an even wider variety of industries. Typical careers exist as a:

- Human Resources Assistant
- Marketing Coordinator
- Assistant Buyer
- Sales Representative
- Entrepreneur
- Office Assistant
- And more

FAQs

Class Times/Delivery Format

Courses are offered in person, online and in a hybrid format.

Length of Program

Full-time students can earn the certificate in one year and the AAS degree in two years.

Which Quarter Can I Begin?

You can begin this program any quarter.

APPLY FOR FINANCIAL AID OR OTHER FUNDING

Please complete:

The FAFSA application: The Free Application for Federal Student Aid (FAFSA) provides financial aid for U.S. citizens and eligible non-citizens, such as permanent residents. Visit the [FAFSA website](#) to create your FSA ID and to complete your application.

OR

The WASFA application: The Washington Application for State Financial Aid (WASFA) is for DACA or HB 1079 undocumented students. Visit the [Washington Student Achievement Council website](#) to complete your WASFA application.

Did you know??? You can apply for CBC scholarships two times every year! Click [here](#) for more information!

PLEASE NOTE: This document represents a sample plan for degree completion with this program of study. Actual course selection and sequence may vary and should be discussed individually with your Completion Coach. Completion Coaches can also help you plan other experiences to enrich your education such as internships, research, learning communities, and campus involvement and community-based learning.

Office Hours: Monday to Thursday 7 am to 4:30 pm; Friday 7 am to noon

LEARN MORE |



business@columbiabasin.edu



509.542.4405



2600 N. 20th Ave.,
Pasco, WA 99301