

Course Sequencing		
Year	Quarter	Subject
First Year	Fall	<a href="#">BUS&amp; 101</a> (Intro to Business) <a href="#">ECON 305</a> (Managerial Economics) OR <a href="#">ECON 315</a> (Economics of Healthcare) <a href="#">ENGL 410</a> (Professional & Organizational Communication) OR <a href="#">ENGL 315</a> (Writing for Health Professions))
	Winter	<a href="#">AMGT 301</a> (Contemporary Issues in Business & Management) <a href="#">CS 101</a> (Intro to Computers & Info Technology) <a href="#">CMST 415</a> (Applied Professional Communication)
	Spring	<a href="#">AMGT 300</a> (Management & Organizational Theory) <a href="#">AMGT 320</a> (Leadership & Organization Behavior) <a href="#">ENVS 310</a> (Environmental Issues)
	Summer	<a href="#">AMGT 305</a> (Marketing for Managers) <a href="#">AMGT 360</a> (Business Planning and Strategy) <a href="#">ICS 310</a> (American Diversity) OR <a href="#">ICS 320</a> (Culture & Health)
Second Year	Fall	<a href="#">ACCT 101</a> (Intro to Accounting) OR <a href="#">&amp; 201</a> (Principles of Accounting 1) <a href="#">AMGT 401</a> (Legal Issues for Business & Managers) OR <a href="#">HCAD 401</a> (Legal Issues in Healthcare) <a href="#">AMGT 404</a> (Operations Management & Evaluation) OR <a href="#">AG 404</a> (Ag Operations Mgmt & Evaluation) OR <a href="#">HCAD 404</a> (Healthcare Operations Mgmt & Evaluation)
	Winter	<a href="#">AMGT 400</a> (Accounting for Managers) <a href="#">AMGT 303</a> (Human Resource Management) OR <a href="#">HCAD 303</a> (Human Resource Mgmt in Healthcare) <a href="#">PHIL 305</a> (Professional Ethics) OR <a href="#">PHIL 315</a> (Healthcare)
	Spring	<a href="#">AMGT 402</a> (Info & Data Analytics) OR <a href="#">AG 402</a> (Ag Info & Data Analytics) OR <a href="#">HCAD 402</a> (Healthcare Info & Data Analytics)) <a href="#">AMGT 430</a> (Fundamentals of Financial Management) OR <a href="#">AG 430</a> (Fund of Ag Financial Mgmt) <a href="#">AMGT 480</a> (Applied Management Capstone) OR <a href="#">AG 480</a> (Ag Mgmt Capstone) OR <a href="#">HCAD 480</a> (Healthcare Admin Capstone)

ALL 400-LEVEL COURSES WILL REQUIRE PREREQUISITES OF THE FOLLOWING: BUS& 101, ACCT& 201, CS 101, ENGL 315 OR 410, CMST 415, AMGT 360

## BEFORE YOU START

Ready to get started?

**Applicants for the BAS degree must have met the following requirements:**

- Earned at least an associate degree from an academic transfer or career/technical program or completed at least 90 college-level credits from an academic transfer or career/technical program(s)

**And have completed the following prerequisites:**

- At least one 100+ level math course with a minimum grade of 2.0
- [ENGL& 101](#) or the equivalent course with a minimum grade of 2.0

If you have questions about your eligibility, we strongly encourage you to consult a [Completion Coach](#) for more information.

## Application Deadline

Each program reviews completed applications and admits new students throughout the academic year. While new applications are continuously reviewed, applicants are strongly encouraged to submit their applications early; seats in these classes can become very limited as we approach the beginning of each quarter. In order for your application to be considered, all steps must be completed with the required materials submitted **one week prior to the first day of each quarter**.

## Requirements Checklist

- Completed online CBC Application for Admission (for new CBC students only)
- Completed [CBC BAS application](#)
- Official transcript(s)\*, sealed, verifying;
  - Your completion of two-year degree and/or all other college credits earned
  - Your completion of the program prerequisites, if applicable
- Resume (maximum three pages)

*\*For applicants who are current/past CBC students or CBC graduates: If you already have your academic records at CBC (e.g., CBC courses, courses from other institutions), you are NOT required to submit official transcript(s) with your application.*

*\*You may submit your application while waiting for your official transcript(s) to arrive. The application will not be processed until the transcript(s) are received. Official transcripts must be received in a sealed envelope or sent electronically through our Washington State Student Management System (SMS), or authorized online service provider.*

## Instructions

1. Complete the online CBC Application for Admission. (Note: if you are a current CBC student you do NOT need to submit a CBC Application for Admission).
2. Receive CBC Student ID Number via your CBC acceptance email (after your admissions application has been processed).
3. Submit the [BAS Application](#) with all required documents listed in the Requirements Checklist via postal mail or in person.

### FAQs

#### **Class Times/Delivery Format**

Courses are offered in person, online and in a hybrid Format.

#### **Length of Program**

After completing an AA degree, full-time students can earn the BAS degree in two years.

#### **Which Quarter Can I Begin?**

You can begin this program any quarter.

## ABOUT THE PROGRAM

Do you thrive on responsibility or excel in leadership roles? CBC's Bachelor of Applied Science (BAS) in Applied Management gives you all the skills, tools and practice you'll need to achieve career success – be it by finding the job of your dreams, or by earning that next big promotion at work. Learning from our exceptional faculty in settings designed to allow you to learn through practice will help to ensure you stand out to employers while giving you the skills you need to be confident in the workplace of today and tomorrow. Through the course of this program, you'll learn to effectively plan projects, organize resources, lead people and evaluate performance. You'll learn how to manage money, information, materials and people in state-of-the-art applied ways to give you the experience and confidence to succeed in your future managerial roles.

## OUT OF CLASS TO DO'S

- Contact your instructors and/or the CBC Career Services Center to find an internship, observation/shadowing experience, or a job in the field of project management.
- Visit the Academic Success Center for quiet study space, small group study, supplemental instruction and tutoring assistance.

## CAREER OPPORTUNITIES

Occupations in Applied Management encompass a wide variety of skills, roles, clients and settings including: Retail Manager, Healthcare Operations Manager, Human Resources Manager, Financial Manager, and Information Manager.

## PROGRAM LEARNING OUTCOMES

Students graduating with BAS in Applied Management will be able to:

1. Describe the four functions of management (planning, organizing, leading, and controlling).
2. Categorize the four resources of management (human, material, capital, and information).
3. Differentiate the three tiers of management (strategic, tactical, and operational/functional).
4. Apply cultural awareness to business operations, customer contacts, and workplace environments.
5. Recognize the impact of communications with stakeholders/customers/community members with different points of view in both legal and competitive aspects.
6. Model professionalism in collaborative environments and communications.
7. Evaluate information for integrity and utility in order to promote informed decision-making.
8. Perform data analysis using modern technological resources.
9. Predict the impacts of technological changes on management processes.
10. Apply ethical frameworks to organizational challenges and management processes.

## APPLY FOR FINANCIAL AID OR OTHER FUNDING

### *Please complete:*

**The FAFSA application:** The Free Application for Federal Student Aid (FAFSA) provides financial aid for U.S. citizens and eligible non-citizens, such as permanent residents. Visit the [FAFSA website](#) to create your FSA ID and to complete your application.

### **OR**

**The WASFA application:** The Washington Application for State Financial Aid (WASFA) is for DACA or HB 1079 undocumented students. Visit the [Washington Student Achievement Council website](#) to complete your WASFA application.

**Did you know???** You can apply for CBC scholarships two times every year! Click [here](#) for more information!

**PLEASE NOTE:** This document represents a sample plan for degree completion with this program of study. Actual course selection and sequence may vary and should be discussed individually with your Completion Coach. Completion Coaches can also help you plan other experiences to enrich your education such as internships, research, learning communities, and campus involvement and community-based learning.

Office Hours: Monday to Thursday 7 am to 4:30 pm; Friday 7 am to noon

LEARN MORE |



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